

## Privacy Policy

In Schengen Co., Ltd. (the "Company"), the personal information of our customers is properly and securely managed, unauthorized access and the unauthorized use of personal information from the external, loss, destruction, protection to prevent tampering and leakage, etc. and take measures, and strive to appropriate management.

### Personal information protection

The Company has established the following personal information protection policy, to build a system of personal information protection, by making thorough efforts and awareness of the importance of protecting personal information to all employees, will promote the protection of personal information.

### Management of personal information

We keep the personal information of our customers accurate and up-to-date, in order to prevent such unauthorized access, loss, damage, alteration, disclosure of personal information, maintenance and management system of security system of maintenance and employee training and take the necessary measures of thorough, etc., and implement safety measures you can make the strict management of personal information.

### Purpose of use of personal information

In this web site, at the time of inquiry and reservations from customers, your name, e-mail address, if you get register your personal information such as phone number, but there are times, these personal information for purposes other than the purpose when you provide is I do not use.

Personal information you have entrusted to us by customers, as answers to your contact and business guidance and questions from our, we will use your sending of e-mail and documents.

### Prohibition of disclosure and provide to third parties of personal information

We, and the personal information entrusted to us than our customers to properly manage, unless you fall under any of the following, we will not disclose your personal information to third parties.

- If the customer of the consent
- If the customer is our in order to perform the services that are desired to be disclosed to skilled in the art to which commissioned the work
- If it is necessary to be disclosed based on the law

#### Safety measures of personal information

We, for the sake of accuracy and safety of personal information, has taken all possible measures to security.

#### Inquiry of the person in question

If the customer is hope, such as query, modify, delete personal information of the person in question is, after confirming that it is your identity, and we will respond.

#### Laws and regulations, compliance and review of norms

We, Japanese laws and regulations that apply to personal information that is held, as well as compliance with other norms, review the contents of this policy as appropriate, will strive to its improvement.

#### Contact us

Contact us regarding the handling of our personal information, please contact us from our contact form.